

Extended Services Charging Policy

Hillocks Primary Academy

September 2023

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1 Breakfast Club

The Breakfast Club (BC) is open to all children who attend the academy.

Enrolment and booking

To enrol your child(ren) in the BC, a booking must be requested on the online Squid payment system in advance. We will always endeavour to accommodate ad-hoc and last minute bookings, where possible, but due to statutory staffing ratios, this may not always be possible.

Payment

Payment is to be made in full on Squid prior to attending a session(s). Failure to pay will mean that your child cannot unfortunately attend the sessions.

Charges

The current standard daily rate charge is outlined in Appendix A and includes breakfast, providing the child(ren) arrive/s before 8.15am.

Included in the charge

Children will be cared for and supervised by the Breakfast Club Supervisors. A variety of age appropriate activities will be available for the children to take part in. We also include quieter options to give the children the opportunity to relax with friends before the start of the school day if they wish to.

Food and drink

A healthy breakfast will be served with a choice of cereal and milk, bagels, fruit juice and water.

2 Appendix A

Breakfast Club charges

£2.00 per session

Children of governors and staff

Children (who attend a Primary Academy in the Trust) of governors visiting an Academy on governor related activities and children (who attend a Primary Academy in the Trust) of all full time Diverse Academies staff are entitled to a free place in Academy run Breakfast Clubs.

The children (who attend a Primary Academy in the Trust) of part time and casual Diverse Academies staff are entitled to a free place in either Breakfast Club only when the hours that that staff member is working would cause them to require childcare provision to enable them to work.

It is essential that overheads relating to staffing provision are covered and as the academies rely on paid places to run the extended services, should there only be the children of staff in attendance at either Breakfast then the Academy reserves the right not to run that service.

Notice of any increase in charges

We will give one month's notice, in writing to parents, of any changes in charges.

Children of active service personnel

The children of active personnel are entitled to up to 20 hours of free access to extended services.

Eligibility criteria:

- At least one partner (or single parent) must be serving as an Armed Forces Regular (including Full Time Reserve Service Full Commitment).
- Dependent children aged 4 to 11 must attend school (including home schooled children) and be living with the Serving person for the majority of the time unless separated due to service commitments (deployment, residential courses), or when on serving on unaccompanied assignments overseas involuntarily with the family in the UK. Adopted children, children of long-term relationships and domestic partner children, where they meet the eligibility criteria, are eligible. Where the child is normally resident elsewhere for example with another natural parent or relative, the Service person will be unable to claim WAC funding. Foster children are not eligible, as WAC eligibility is based on Tax-Free Childcare (TFC) criteria set by HMRC, part of the eligibility criteria for TFC is that the parent has responsibility for the child. Fostered children are 'looked after children' and the Local Authority (LA) is responsible for them. The way the LA delivers its responsibility is by employing foster carers, but the LA remains responsible for the child.
- The partner of the Service person must be in paid employment, starting or restarting work within the next 31 days (earning the equivalent of 16 hours at national minimum / living wage). Both partners must each have an adjusted net income of £100,000 or less per annum.

- The WAC provider must be Ofsted, or equivalent, registered, including schools and childminders.
- A Tax-Free Childcare (TFC) account must be set up with HRMC for each child that Service Personnel wants to claim the funding for.
- The childcare provider must also be signed up to the TFC scheme.
- The Service parent has either an assignment order to a UK based unit or is serving on an unaccompanied assignment overseas involuntarily with the family residing in the UK.

To apply for the funding, parents have to access the [Discover My Benefits](#) website and complete a form to ensure they meet the above criteria, if they are successful, then we believe the payments will be processed in the same manner as Tax-Free Childcare Vouchers (TFC).

We have included the link to the information for you to read in your own time [Childcare for Service Children](#)

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